

DEPART PROCESS

Enhanced View

OBJECTIVES

- After Completing this Module
 - ~ You will have a basic understanding of how the Depart Process works
 - ~ Be prepared to attend the classroom training

START THE DEPART PROCESS

Access Depart Process

- Organizer
 - ~ Select patient name
- Patient Chart
- Select Depart button

PowerChart Organizer for Test EV, Physician

Task Edit View Patient Chart Links Notifications Patient List Help

Depart Attach Tear Off Exit Calculator Patient List Message C

Depart Process

Patient List

4w 2 NORTH

All patients

VIP Code	Room	Bed	Name	MRN	DOB	FIN	Admitted	Admitting Physician
2N01	1		TEST, PHARMACY 1	88-85-85	09/26/85	9920082957	09/26/11 13:20	GLENS FALLS
2N01	1		TEST, PAUL CLEAN	88-20-14	07/28/88	0020082943	08/30/11 15:29	GLENS FALLS
2NHD	5		Test, Med Rec	88-78-87	06/23/56	0020082923	08/11/11 12:05	GLENS FALLS

CBT, TEST 1 - 88-98-76 Opened by Test EV, Physician

Task Edit View Patient Chart Links Notifications Time Scale Options Help

Depart Attach Tear Off Exit Calculator PM Conversation Patient Ph

CBT, TEST 1 x

CBT, TEST 1 DOB:01/01/50
INPATIENT [09/08/2011 7:04 - <No - Discharge date>] Age:61 years

Menu 4 Results Review

Results Review

Allergies + Add

Orders + Add

Medication List

Quick View Lab Radiology Assessments Vital Signs Transcripti

Depart Process

Consists of 7 sections that make up the patient's discharge instructions

- Physicians/Mid-level providers must complete the yellow required sections
 - ~ Meds Reconciliation
 - ~ Follow-up
 - ~ Discharge Order sections
- Select the pencil icon to open page
- Blue check indicates that section has been completed

Depart Process

CBT, TEST 5
INPATIENT [09/08/2011 7:09 - <No - Dis

Templates: 11.09.21 Patient Discharge

Meds Reconciliation	
Follow-up	
Discharge Order	
Patient Education	
Diet/Activity/Wound Care	
Home Equipment	
Patient Chart	

Templates: 11.09.21 Patient Discharge

<input checked="" type="checkbox"/> Meds Reconciliation	
Follow-up	
Discharge Order	

Discharge Medication Reconciliation

Order Reconciliation: Discharge - CBT, TEST 2

CBT, TEST 2 DOB:01/01/51 Fin Nbr:0020082945 Loc:2N
 INPATIENT [09/08/2011 7:06 - <No - Discharge date>] Age:60 years MRN:88-76-42 Allergies: Allergies Not Re

+ Add Manage Plans Rx Plans (0): Error Print

Status
 ✓ Meds History ✓ Adm. Meds Rec ⓘ Dis

Medications Prior to Discharge Reconciliation				Medications After Discharge Reconciliation			
Order Name	Details	Status	Continue After Discharge	Create New Rx	Do Not Continue After Disch...	Order Name	Details
Home Medications							
metoprolol (Lopressor 50 mg...	1 TAB, PO, BID, 60 TAB	Suspended	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		
Continued Home Medications							
docusate (Colace 100 mg or...	1 CAP, PO, QDay, 30 CAP	Suspended	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		
docusate (Colace)	100 MG, 1 CAP, PO, QDay	Ordered	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		
furosemide (Lasix 20 mg oral...	1 TAB, PO, QDay, 30 TAB	Suspended	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		
furosemide (Lasix)	20 MG, 1 TAB						

Discharge Med Reconciliation MUST be completed from the Depart Summary
 Please refer to Medication Reconciliation module for details

CBT, TEST 2
INPATIENT [09/08/2011 7:06 - <No - Discharge date>]

DOB:01/01/51
Age:60 years

Fin Nbr:0020082945
MRN:88-76-42

Loc:2N
Allergies: Allergies Not

Instructions Follow Up

Who

- Provider Search
- Organization/Clinic Search
- Free-text Follow Up

When

Within: [dropdown] Only if Needed On: [date picker]
In: [time picker] [dropdown] Clear At: [time picker]

Search by Provider, Organization or Free text for 'Who'. Complete 'When'.
NOTE: PCP will automatically default in under Selected Follow-up window.

- Quick Picks:
- Follow up with primary care provider
 - Outpatient Tests/Procedures
 - Return to Emergency Department

Use Quick Picks and Predefined Comments to add details to Follow Up instructions

Comment

Predefined Comments

- Appt scheduled, call office with changes
- Call for follow up appointment
- Orders faxed to Pt Access to schedule
- Physician office will call to schedule appt
- Return to ED for suture removal
- Return to ED for wound check
- Return to ED if symptoms worsen

Edit Comments

Call for follow up appointment

Selected Follow up

Who	When	Where	Comments
<input checked="" type="checkbox"/> MATTHEW DUNN		GFH ECC DEPT, 100 PARK STREET GLENS FALLS, NY 12801	<input checked="" type="checkbox"/> Return to ED if symptoms worsen
<input checked="" type="checkbox"/> Follow up with primary care provider			<input checked="" type="checkbox"/> Call for follow up appointment

Place Discharge Patient Order

CBT, TEST 5

CBT, TEST 5 DOB:01/01/55 Fin Nbr:0020082948 Loc:2N
INPATIENT [09/08/2011 7:09 - <No - Discharge date>] Age:56 years MRN:88-65-45 Allergies: Allergies Not Recorded

+ Add Document Medication by Hx Reconciliation Check Interactions External Rx History Rx Plans (0): Error Status:
 ✓ Meds History Adm. Meds Rec Disch. Meds Rec

Search: Starts with Advanced Options Type: All Orders At location: GLENS FALLS HOS

- Orders for Signature
- Plans
- Orders
 - Admit/Transfer/Discharge
 - Restraint/Resuscitation
 - Vital Signs
 - Activity
 - Clinical Orders
 - Wound Care
 - Nutrition
 - IV Solutions
 - Medications
 - Laboratory
 - Diagnostic Tests
 - Respiratory
 - Consults
 - Communication
 - Non Categorized
- Medication History
- Reconciliation History

Discharge AMA
Discharge Anticipated
Discharge Cancelled
Discharge Patient
Discharge Patient and Transfer to Acute Care Facility
[Discharge When:](#)

Search for and select appropriate Discharge Patient order.

Discharge Diet/Activity Page

Diet/Activity/Wound Care - CBT, TEST 5

Performed on: 10/21/2011 1100

X Discharge Diet/Wound Care

Destination/Diet

Discharge to

- Home
- Home with home health
- Acute Rehab [GFH Rehab, Sunnyview]
- Adult Home
- Hospice
- Skilled Nursing Rehab/Long Term Care Facility
- Other:

Discharge Diet

- Regular
- Bland
- Diabetic
- Dysphagia
- Low calorie
- Low carbohydrate
- Low cholesterol
- Low fat
- Low fiber
- Low sodium
- Mechanical soft
- No added salt
- Pureed
- Renal
- Tube feeding
- Other:

Discharge Activity

- Bedrest
- No driving
- No heavy lifting
- No weight on left
- No weight on right
- Partial weight on left
- Partial weight on right
- No sexual intercourse
- As tolerated
- No bathing/showering
- Other:

Discharge Diet Details

Discharge Activity Details

Complete

Discharge to
Discharge Diet
Discharge Activity
Wound Care Instructions (if necessary—10 wound locations available)

Click the green check mark to sign the form

Remaining Sections

The remaining sections may be completed by the provider, nursing, case management, etc.

- Patient Education
- Home Equipment
- Diet/Activity/Wound Care will be completed by the form attached to the discharge order but is available in the Depart Process for any modifications.
- Patient Chart will return you to the chart without exiting the Depart Process.

Completing Depart Process Save vs. Sign

Follow up with prim
MATTHEW DUNN

Education
Activity/Wound Care
Equipment
Chart

Name: CBT, TEST 2 **Age:** 60 Years **Date of Birth:** 1/01/1951 7:00 AM
Allergies: Admit **Date & Time:** Attending **Physician:** GLENS FALLS
Glens Falls Hospital would like to thank you for allowing us to assist you with your healthcare needs. The following includes patient education materials and information regarding your hospitalization. If you have an HMO or managed care plan, remember to call your primary provider's office for additional guidance.
If you cannot contact your doctor (or you do not have one) and your condition worsens, new symptoms appear, or you do not recover as expected, PLEASE VISIT OUR EMERGENCY CARE CENTER.

New medication list.

- Remember to discard any old medication lists.
- Update this list when medications are started, stopped, or changed.
- Carry medication information on you at all times, in the event of an emergency situation.
- Share this list with each of your doctors and pharmacies.

Medications:

New Medications
None

Medications to Continue Taking That Have Changed
None

Medications to Continue with No Changes

docosate (Colace 100 mg oral cap sule) 1 CAP, Oral, Once Daily, 30 CAP, Refills: 0
LastDose _____ Next Dose _____

furosemide (Lasix 20 mg oral tablet) 1 TAB, Oral, Once Daily, 30 TAB, Refills: 0
LastDose _____ Next Dose _____

metoprolol (Lopressor 50 mg oral tablet) 1 TAB, Oral, TWO TIMES A DAY, 60 TAB,
LastDose _____ Next Dose _____

No Longer Take the Following Medications
None

Contact Your Physician Prior to Taking the Following Medications
None

balizes understanding of instructions given.

Print Save Sign Close

Select SAVE to leave Depart in progress
Select SIGN when Depart complete

Depart Summary

This concludes our overview of Depart Summary. After completing this (along with Message Center and Enhanced View Features and Functionality) you should be ready to participate in the Enhanced View training class.